

**MathBytes @ Drexel**  
Constitution and Bylaws

Constitution

**Article I: Name**

The name of this student body will be MathBytes at Drexel or MBD (a graduate organization for mathematics students) hereafter referred to as MathBytes.

**Article II: Mission Statement**

The missions of MathBytes will be:

- A. to promote interest and research in the field of Applied and Computational mathematics.
- B. to stress the importance of mathematics in other related fields, such as computer science and engineering.
- C. to protect and work on behalf of the interests and needs of graduate students in the Mathematics departments.

**Article III: Membership**

***Section I. Definition***

- A. All full and part time graduate Drexel students enrolled in the Mathematics department, regardless of race, religion, national origin, gender, sexual orientation, or ability is eligible to be a member of MathBytes.
- B. Membership is terminated if the student withdraws, is expelled, or graduates from the University.

***Section II. Rights of Membership***

- A. All members may vote in MathBytes elections and referendums.
- B. Any member may hold office if they are elected or appointed according to elections guidelines and procedures.
- C. All members may speak and be heard at MathBytes meetings and events.
- D. All members have the right to access MathBytes information and records, including (but not limited to) official meeting minutes.

## **Article IV: Organizational Structure**

An executive board of MathBytes will be defined as: President, Vice President, Treasurer, and Secretary. The executive board (alternatively President) will delegate responsibilities for action to committees of MathBytes. The executive board will also delegate responsibilities for meeting with administrators and faculty outside of MathBytes meetings.

All officers will be expected to solicit their constituents' views on pertinent legislation and general student life and welfare. MathBytes meetings will serve as an additional forum for the statement of concerns.

### ***Section I. Responsibilities of Office***

- A. The President and Vice President shall supervise the organization's affairs and activities. The President and Vice President are the executive, administrative, presiding, and reporting officers. The President and Vice President will work with the faculty advisor and act as liaisons to the departmental faculty and all other University Officials including but not limited to the University President and Board of Trustees, in the absence of an alternative designee.
- B. The Treasurer shall be responsible for the financial records of the organization, for the disbursement of funds, and for reporting such information in detail when requested by the membership.
- C. The Secretary shall be responsible for posting notices of all regular and special meetings and shall keep a record of such meetings. The Secretary will be responsible for correspondence.

### ***Section II. Committees***

- A. Any member of MathBytes may serve on a MathBytes committee.
- B. Committee chairs will be elected by the membership of each committee.
- C. Committee reports will be given at MathBytes meetings, as required.
- D. Any officer of MathBytes has the right to create ad hoc committees as needed.

### ***Section III. Advisor***

- A. The Advisor will be a full time faculty or staff member at Drexel University.
- B. The executive board will be responsible for selecting the advisor.

## Bylaws

### **Article I: Meetings and Legislation**

#### ***Section I. Meetings***

- A. Meetings of MathBytes will be held at least twice per quarter. The executive board is encouraged to meet often and whenever necessary.
- B. The President and Vice President will be responsible for calling executive board meetings and special meetings of MathBytes.

#### ***Section II. Legislation***

Legislation must have a majority of current voting membership in attendance in favor in order to be passed.

### **Article II: Elections**

- A. Elections shall be administered in the Spring Term.
- B. The Executive Board shall decide whether to hold an open election or to appoint the new officers.
- C. Vacancies will be advertised publicly to the membership within a reasonable time of the known opening.
- D. All candidates for office in MathBytes must be in good academic standing with the University during the term in which elections are held.
- E. Results will be made available to the public as soon as they are known.

### **Article III: Amendment**

These bylaws and this constitution may be amended by majority vote of MathBytes members present at any regular or special meeting. Proposed amendments must be advertised to all members at least one week in advance of the vote.

*Last revised: September 29, 2009*